

Notice of a public meeting of

Staffing Matters & Urgency Committee

- To:** Councillors Alexander (Chair), Gunnell, Fraser, Runciman and Gillies
- Date:** Monday, 10 September 2012
- Time:** 1.00 pm
- Venue:** The Guildhall, York

AGENDA

1. **Declarations of Interest**

At this point in the meeting, Members are asked to declare any personal, prejudicial or disclosable pecuniary interests they may have in the business on this agenda.

2. **Minutes** (Pages 3 - 4)

To approve and sign the minutes of the meeting of the Staffing Matters & Urgency Committee held on 3 September 2012.

3. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **Monday 10 September 2012 at 11.00am.**

Please note that, in view of the late publication of the report for the under mentioned agenda item, the deadline for registering to speak at this meeting has been extended to Monday 10 September 2012 at 11.00am.

4. Changes to Appointments to Council Bodies (Pages 5 - 8)

To consider and agree changes to appointments to Committees, Sub-Committees and Outside Bodies for the 2012/13 municipal year.

5. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Judith Betts

Contact details:

- Telephone – (01904) 551078
- E-mail – judith.betts@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an

interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Cabinet to Account

The majority of councillors are not appointed to the Cabinet (39 out of 47). Any 3 non-Cabinet councillors can 'call-in' an item of business from a published Cabinet (or Cabinet Member Decision Session) agenda. The Cabinet will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Corporate Scrutiny Management Committee (CSMC). That CSMC meeting will then make its recommendations to the next scheduled Cabinet meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	STAFFING MATTERS & URGENCY COMMITTEE
DATE	3 SEPTEMBER 2012
PRESENT	COUNCILLORS ALEXANDER (CHAIR), GUNNELL, FRASER, RUNCIMAN AND GILLIES

34. DECLARATIONS OF INTEREST

Members were asked to declare at this point in the meeting any personal, prejudicial or disclosable pecuniary interests that they might have had in the business on the agenda.

Councillor Alexander declared a personal interest in the general remit of the Committee as a member of GMB.

Councillor Fraser also declared a personal interest in the general remit of the Committee as a retired member of UNISON and Unite (TGWU/ACTS sections).

Councillor Gunnell also declared a personal interest in the general remit of the Committee as a member of UNISON.

No other interests were declared.

35. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded from the meeting during the consideration of agenda item 5 (Redundancy) on the grounds that it contains information relating to individuals and the financial affairs of particular persons.

36. MINUTES

RESOLVED: That the minutes of the meeting of the Staffing Matters and Urgency Committee held on 6 August 2012 be approved and signed by the Chair as a correct record.

37. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

38. REDUNDANCY

Members received a report which advised them of the expenditure associated with the proposed dismissal of a number of employees on the grounds of redundancy.

Details of the fourteen employees were contained as exempt annexes to the report. The annexes were circulated at the meeting, all of the redundancies were voluntary and no discretionary enhancements were proposed.

RESOLVED: That the proposals presented on the grounds of redundancy as detailed in the annexes be noted.

REASON: In order to provide an overview of expenditure and to consider whether the Council should exercise its discretionary powers to make enhancements.

Councillor J Alexander, Chair
[The meeting started at 1.00 pm and finished at 1.05 pm].



Staffing Matters and Urgency Committee
10 September 2012

Report of the Assistant Director, Governance and ICT

Changes to Appointments to Council Bodies
Summary

1. At the Annual Council meeting on 24 May 2012 appointments were made to Committees, outside and partnership bodies together with the appointment of Chairs and Vice-Chairs for the 2012/13 municipal year. However, since those appointments were made, a number of changes have arisen in year.

Background

2. The main changes relate to the recent resignation of Cllr Jeffries from the Labour Group to become an Independent Member on the Council and the subsequent effect of this on her membership of a number of Committee's, Sub-Committees and Outside Bodies.
3. The second relates to a change in Cabinet Member which requires a change to be made to an outside body appointment.
4. The final change is a request to amend a nomination made to the Yorkshire Museums Trust.
5. The requested changes to the agreed appointments are:

Committees and Sub-Committee:	
Corporate Appeals Panel	Replace Cllr Jeffries with Cllr Fraser
Health Overview & Scrutiny Committee (Substitute)	Replace Cllr Jeffries with Cllr Cunningham-Cross
Learning & Culture Overview & Scrutiny	Replace Cllr Jeffries with Cllr Boyce
Planning Committee (Substitute)	Replace Cllr Jeffries with Cllr Fitzpatrick

Working Groups:	
Member Support Steering Group (Substitute)	Replace Cllr Jeffries with Cllr Boyce
<u>Outside Bodies</u>	
Association for Public Service Excellence (APSE)	Replace Cllr Williams with Cllr Levene
Foxwood Community Centre	Replace Cllr Jeffries with Cllr Burton
North Yorkshire Fire & Rescue Authority	Replace Cllr Jeffries with Councillor Barnes
SNAPPY	Replace Cllr Jeffries with Cllr Fitzpatrick
Yorkshire Museums Trust	Replace Cllr Ayre with Cllr Cuthbertson

6. These matters have been brought to the Staffing and Urgency Committee for agreement in view of imminent meetings and as the next Council meeting to which these change could be agreed is not scheduled until 11 October 2012.

Consultation

7. In accordance with the usual process for gathering nominations to available places appropriate Groups have been consulted and have provided necessary details of nominations,

Options

8. The Committee is asked to approve the changes to appointments set out at paragraph 5 of the report.

Council Plan 2011-15

9. Maintaining an appropriate decision making and scrutiny structure, contributes to the Council delivering its core priorities set out in the Council Plan, effectively.

Implications

10. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider nominations to places on Committees and outside bodies:

- **Financial**
- **Human Resources (HR)**
- **Equalities**
- **Crime and Disorder**
- **Property**
- **Other**

Legal Implications

11. The Council is statutorily obliged to make appointments to committees, advisory committees, sub Committees and certain other prescribed bodies in accordance with the political balance rules. These rules may only be waived where no Member votes against the proposal. The above changes in paragraph 5 do not, in part, strictly meet the requirements of rules in so far as the ruling group will no longer have an overall outright majority on 2 Committees. To meet legal requirements therefore, this Committee will need to unanimously agree to the above proposed changes to membership of committees/outside bodies in the light of Councillor Jeffries becoming an independent member of Council.

Risk Management

12. In compliance with the Council's risk management strategy, there are no known risks associated with the recommendation in this report.

Recommendations

13. Staffing Matters and Urgency Committee is asked to
- (i) consider and agree the changes proposed in member representation on APSE and the York Museums Trust , as set out in paragraph 5 above;
 - (ii) consider and unanimously agree the changes to appointments to Committees, Sub-Committees and Outside Bodies for the remainder of the 2012/13 municipal year, arising from Councillor Jeffries becoming an independent Member.

Reason: In order to make appropriate appointments to the Council's Committees and Outside Bodies for the current municipal year.

Author:

Chief Officer Responsible for the report:

Dawn Steel
Head of Civic & Democratic
Services
Telephone: 01904 551030

Andy Docherty
Assistant Director, Governance and ICT

**Report
Approved**

Date 7 September 2012

Specialist Implications Officers

Not applicable

Wards Affected: Not applicable

All

For further information please contact the author of the report

Background Papers

None

Annexes

None